

SAMPLE ENTRY

Doe & Associates, PLC
123 Main Street
Nashville, TN 37211

Firm Contact:	John Doe
E-mail Address:	johndoe@doeassociates.com
Phone:	615/333-4444
Fax:	615/333-4466
Web site:	www.doeassociates.com
Office Locations:	Nashville
Staff Size (including partners):	20
Number of Partners:	3
Percentage of eligible staff with an active CPA license:	14

Firm Description:

John Doe and Associates is a full service firm.....

Client Services:

Accounting, Auditing, Bankruptcy Support, Business Consulting, Business Valuation, Compilation and Review, Compliance Audits, Financial Services, Individual Tax, Internal Control Systems, International Tax, Litigation Support Services, Management Advisory Services, Multi-State Tax Issues, Small Business Services Valuation

Industry Specialization:

Airlines, Arts/Entertainment, Communications, Construction, Governmental Contracting, Health Services, High Tech, High Net Worth Individuals and Families, Medical/Dental Professionals, Not-for-Profit Organizations, Professional Service Providers, Real Estate, Restaurants, Retail/Wholesale, Retirement Planning, Small Business Services, Sports/Leisure, Transportation

Does your firm:

Offer Internships?	Yes
Paid or Unpaid?	Paid
Hire for entry-level positions?	Yes
Offer assistance in preparing for the CPA exam?	No

Does your firm cover the costs of:

Licensing and renewals?	No
Membership fees in professional organizations?	Yes
Continuing professional education (CPE)?	Yes

Is overtime required?	No
Is overnight travel required?	No