



# TSCPA

## LIAISON VISIT REQUEST FORM

YES, our school would like a certified public accountant to address our:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Career Day           | <input type="checkbox"/> General Assembly  | <input type="checkbox"/> Honor Students |
| <input type="checkbox"/> Accelerated Class    | <input type="checkbox"/> Economics Class   | <input type="checkbox"/> Other _____    |
| <input type="checkbox"/> FBLA Student Members | <input type="checkbox"/> Accounting Class  |   |
| <input type="checkbox"/> BPA Student Members  | <input type="checkbox"/> Bookkeeping Class |   |

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_ County: \_\_\_\_\_

Faculty Contact: \_\_\_\_\_ Title: \_\_\_\_\_

School Phone Number: \_\_\_\_\_ Contact's Home Phone Number: \_\_\_\_\_

*(Home phone number is required in case the speaker has to reach school contact before or after school hours.)*

Contact's E-mail Address: \_\_\_\_\_

Preferred Presentation Date: \_\_\_\_\_

***Please note: March 1 - April 15 is peak tax season, and some CPAs are at their busiest. Please try to schedule a presentation around this time period if at all possible.***

Two Alternate Dates: \_\_\_\_\_ or \_\_\_\_\_

Time(s): \_\_\_\_\_

Requested Length of Presentation: \_\_\_\_\_

Total Number of Students: \_\_\_\_\_

Grade Levels of Students: \_\_\_\_\_

*(Generally, we ask for a minimum of 20 students for a presentation. While not absolutely necessary, please consider combining classes if possible.)*

Name the major cities within a 30-50 mile radius of your school:

Have you had a CPA speak to your class before? If so, do you remember when and the name of your speaker?

**Please mail or fax your completed form to:**

**Tennessee Society of CPAs**

**Attn: Lindsey Deweese**

**201 Powell Place, Brentwood, TN 37027**

**Fax: 615/377-3904**

Questions? Please contact Lindsey at 615/377-3825, toll-free at 1-800/762-0272 or by e-mail at [ldeweese@tscpa.com](mailto:ldeweese@tscpa.com).